

GRANADA SANITARY DISTRICT

OF SAN MATEO COUNTY

455 Avenue Alhambra, #6 ~ P.O. Box 335 ~ El Granada, California 94018
Telephone: (650) 726-7093 Facsimile: (650) 726-7099 Email: gsd@netwiz.net

AGENDA BOARD OF DIRECTORS MEETING March 21, 2002 7:30 p.m.

The Board has the right to take action on any of the items listed on the Agenda. The Board reserves the right to change the order of the agenda items, to postpone agenda items to a later date, or to table items indefinitely.

CALL TO ORDER 7:30 P.M. District Office, 455 Avenue Alhambra, El Granada

<u>ROLL CALL</u>	Directors:	President:	William Katke
		Vice President:	Leonard Woren
		Secretary:	Fran Pollard
		Treasurer:	Laura Stein
		Board Member:	Shawn McGraw
	Staff:	Engineer:	Howard Hoffman
		Legal Counsel:	Jonathan Wittwer
		Dist. Administrator:	Gina Holmes
		Administrator:	Delia Comito

PLEDGE OF ALLEGIANCE

GENERAL PUBLIC PARTICIPATION

mins.)

Est. Item Start Time & Duration: 7:30 p.m. (5

Communications from the Public and members of the District Board and District staff concerning matters not on the agenda. Speakers are limited to 3 minutes each.

CONSENT AGENDA

7:35 p.m. (15 mins.)

All matters listed here under constitute a Consent Agenda, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Agenda and considered as a separate item.

1. Approval of Special Assessment District Meeting minutes for January 30, 2002
2. Approval of Special Retreat Meeting minutes for February 2, 2002
3. Approval of Regular Meeting minutes for February 21, 2002 (tabled 3/7/02)
4. Approval of GSD financial statements for January and February 2002
5. Approval of warrants totaling \$40,299.57 (check #3258 to #3282)
6. Approval of payments from Bond Administration fund totaling \$8,194.47 (Wittwer \$4,648.47; Laster \$3,546.00)
7. Approval of Resolution and Reimbursement Agreement for McGregor, 5th (Fifth) Avenue Mainline (Class 3) Extension, Accepted into the District 7/19/99)
8. Approval of Resolution and Reimbursement Agreement for McGregor, 6th (Sixth) Avenue Mainline (Class 3) Extension, Accepted into the District 7/19/99)

9. Approval of letter from the Board of Directors to the California Coastal Commission regarding Appeal No. A-1-99-51, Wavecrest Village Project

ACTION AGENDA

All matters listed under Action Agenda may be discussed by the Board of Directors.

The Board of Directors has the right to act on any of the items on this agenda, postpone the items to a later date, or to table the items indefinitely.

10. Discuss/consider approval of Contract between Cummings Walker as publisher of District Newsletter, and the Granada Sanitary District 7:50 p.m. (15 mins.)
11. Discuss/consider vote to approve Measure A Committee recommendation to amend existing criteria for requests from exemption from Ordinance No. 139 (Grandfathering) 8:10 p.m. (20 mins.)
12. Discuss/consider need to schedule a Special Assessment Board Meeting and set Meeting date 8:30 p.m. (10 mins.)
13. Discuss/consider adopting District Policy regarding compensation paid to Board Members for time spent on District projects (Director Katke) 8:40 p.m. (30 mins.)
- ✧ BREAK ✧ 9:10 p.m. (10 mins.)
14. Discuss/consider vote to ratify Personnel Committee and to authorize hiring of a Personnel Consultant 9:45 p.m. (25 mins)
15. Discuss/consider expanding job duties and increasing pay of District Clerk Leisa Bretz 10:10 p.m. (25 mins)

16. DIRECTORS' COMMENTS AND COMMITTEE REPORTS

10:35 p.m. (15 mins.)

SEWER AUTHORITY MID-COASTSIDE: Directors Woren and McGraw

- Report on Meeting held on March 11, 2002

ASSESSMENT DISTRICT COMMITTEE: Directors Katke and Stein

- Report on Assessment District Committee Meetings held on March 4 and March 15, 2002

INFORMATION CALENDAR

10:50 p.m. (10 mins.)

17. Administrator's Reports
 - Report of Administrative Activities for January 2002
 - Pending Action Summary
18. Engineer's Report
19. Attorney's Report
 - Report regarding Board President acting as an Interim Manager pending hire of General Manager

20. SET FUTURE AGENDA

11:00 p.m. (20 mins.)

Discuss Agenda items for the April 4, 2002 Board Meeting

ADJOURN

Est. Adjournment Time: 11:20 p.m.

At the conclusion of the March 7, 2002 meeting:

Last Ordinance adopted: No. 148

Last Resolution adopted: No. 2001-011

THE BOARD OF DIRECTORS HAS THE RIGHT TO ACT ON ANY OF THE ITEMS ON THIS AGENDA.